John Wildi Masonic Temple - Agreement & Guest Rules

Thank You for being our guest. John and Louisa Wildi donated their home which is under the management and direction of the Highland Masonic Lodge #583. Our Board of Trustees maintains the facility and schedules its usage.

Simply put, you are our guest. Our expectations are simple. We believe in a ***Handshake*** as a man or women's word and bond. This "idea" may indeed be considered old fashioned, but it is our "house". Below you will find some rules to follow. If you have any questions, please ask.

Fraternally – The Board of Trustees

Contact information posted on Kitchen Door

Guest Use

Trustees grant usage to: _____

Date: _____

Event: _____

Donation: _____

Security Deposit: _____ Minimum 100.00

Insurance Endorsement: _____

Guest Rules

General	Clean up after cooking, eating, and drinking. Please leave all areas tidy. If something breaks, tell us. Stuff happens.
Facility Use	As a guest, the Trustees simply reserve the right to refuse to host any event or ask anyone to leave. Hours of operation are 6:am – 12: Midnight – if you need different hours ask Trustees. Supervise children (and your men). They need it. Animal Events only allowed by permission of the Trustees. Additional Insurance may be required for the type of event and / or if alcohol is served. All Religious Services including Church Services & Funerals must be approved by the Lodge Executive Committee and Trustees in advance. ***No*** - Political or Wedding events. ***No*** - use of stove or commercial cooking equipment.
Do not	Smoke in the facility - anything - cigs; c gars; vapes… Use smoke bombs in or on the grounds. Even child pink or blue party ink bombs. (They are a real mess to clean up.) Put hot items on plastic tables and chairs. They melt. Attach anything (including tape) to the windows; window trim; walls; lights; and sconces. (It peals the paint off.☹) Use candles; flames; pyrotechnics (You get the idea.) Roast anything in the building or even a hog on a spit. Grill your whole hog outside.

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	Building and Equipment
1 Hall	Set up as you desire. Electric outlets on each side of the room and at the base of the main entry stairs
2 House rooms	The front part of the house is available for use as needed. Both the 2nd floor and basement are ***not*** available for use.
3 Kitchen	2 refrigerators; the counter and island are available for use. Sinks do ***not*** have garbage disposals. The stove is ***not*** available for use. Utensils, pots, pans, equipment etc - require Trustee approval.
4 Rest Rooms	Four restrooms are located in the building for use.
5 Trash Cans	Empty and dispose of waste in dumpster. Trash Bags are located in the kitchen.
6 Tables & Chairs	White plastic 4x8 tables (20) and chairs (160) are provided. Storage is located in the front of the building on the south east side with the fireplace.

	Things to do when leaving
Clean Up	Please clean off and move all chairs and tables to the sides of the room or up front to the storage area when done. Clean up after cooking, eating, and drinking. Please leave all areas tidy. Dispose of Trash & Return Key
Deposit	If the Trustee's have to think about cleaning, then sorry. I.e. – don't leave a mess.

A few vendors who are familiar with the Lodge	
Event Planning	Party Time - 618-651-1505 Receptions by Robin - 618-526-8978
Food	Cygan Delaney – 618-654-9363 Michaels Restaurant – 618-654-8678 Trenton House – 618-224-2400 Urban Farmhouse – 618-651-0007 KC Highland – 618-654-9049

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